

K. Conroy - Adminstrative Internship Log for EDAD 639-99

Please use only the Standard number (1-6) when entering data so the hours can be sorted by Standard at the end of the Practicum. Please enter the primary Standard UNLESS you feel that the activity is equally appropriate in two of the Standard categories then you should break the activity up and enter it twice and share the hours as you deem reasonable. (You may not count hours twice.) If the activity is included in the list at the end of the text chapter, please add page number where the activity is listed.

DATE	TIME	LOCATION	MENTOR	ACTIVITY	ISLLC Standard	TOTAL HOURS	Evidence
8/4/14	9:00 am - 3:00 pm	ESU #1	Dr. Bob Uhing, ESU #1	Co-Facilitation of MAP Assessment & Data for Administrators and District Teams	2	7	MAP for Administrators Presentation
8/5/14 - 8/8/14	9:00 am - 12:00 pm	ESU #1	Dr. Bob Uhing, ESU #1	Planning and Co-facilitation of ESU #1 New Staff and All Staff Day Opening Activities	4	10	Planning = 7 Hours Co-Facilitation of Activities = 3 hours. Agendas per day.
8/5/14	Ongoing	ESU #1	Dr. Bob Uhing, ESU #1	Development and launch of ESU #1 Reading, Math, Science, & Social Studies website which provides teachers instructional	2	5	esu1rmss.weebly.com
8/14/14	9:00 am - 12:00pm	Winside Public Schools	Dr. Bob Uhing, ESU #1	Support Technology Training for district personnel.	1	3	Training Agenda: Infuse Learning, Google Docs, & Kahoot
8/15/14	3:00 pm - 4:00 pm	Niobrara Public Schools	Margaret Sandoz	Co-teach high school STEM course.	1	1	Lesson Presentation
8/26/14	1:00 - 2:00 PM	ESU #1	Dr. Bob Uhing, ESU #1	Discussion of PIP, ISLLC Self-Assessment, and vision for learning experiences.	1	1	PIP, ISLLC Self-Assessment, & Handbook
8/27/14	9:00 am - 12:00pm	All ESU #1 Schools	Dr. Bob Uhing, ESU #1	Co-facilitated ESU #1 Superintendents Meeting.	2	3	Meeting Agenda
8/28/14	9:00 am - 3:00 pm	All ESU #1 Schools	Dr. Bob Uhing, ESU #1	Co-facilitated ESU #1 Principals Meeting/Principal Instructional Leadership Series.	2	7	Meeting Agenda/Presentation
9/2/14	Ongoing throughout 2014-15 with 4 ESU #1 Schools	Niobrara Public Schools	Margaret Sandoz	Adolescent Literacy Learning Project. Classroom Learning Walks	2	6	Classroom Visit Schedule/Discussion Questions
9/2/14	3:00 pm - 4:00 pm	Niobrara Public Schools	Margaret Sandoz	Co-teach high school STEM course.	1	1	Course Lesson Plan/Presentation
9/2/14	4:00 - 4:30 pm	Niobrara Public Schools	Margaret Sandoz	Administrative discussion relating to the practicum experience, PIP, and ISLLC Self-Assessment	3	0.5	PIP, ISLLC Self-Assessment, & Handbook
9/3/14	9:00 am - 3:00 pm	Wakefield Public Schools	Dr. Bob Uhing, ESU #1	Co-facilitated curriculum work with district staff.	2	7	Training Agenda
9/4/14	9:00 am - 3:00 pm	ESU #1 Schools	Dr. Bob Uhing, ESU #1	Prior planning, organization, and implementation of a 7-12 STEM workshop for all ESU #1 schools.	3	7	Training Agenda and documentation of planning
9/8/14	Ongoing throughout 2014-15 with 4 ESU #1 Schools	Winneshago Public Schools	Dr. Bob Uhing, ESU #1	Adolescent Literacy Learning Project. Classroom Learning Walks	2	7	Classroom Visit Schedule/Discussion Questions
9/9/14	9:00 am - 3:00 pm	All ESU #1 Schools	Dr. Bob Uhing, ESU #1	Co-Facilitation of MAP Assessment Training for all ESU #1 Schools	2	7	MAP Agenda
9/15/14	1:00 pm - 3:00 pm	Allen Public Schools	Dr. Bob Uhing, ESU #1	Facilitation of NeSA Check 4 Learning Training with district staff.	2	3	Presentation & Created Teacher Resource
9/16/15	5:00 - 6:30 pm	ESU #1	Dr. Bob Uhing, ESU #1	Attendance at ESU #1 Board Meeting and Budget Hearing	3	1.5	Board Agenda/Budget Documents
9/22/14	8:30 am - 3:00 pm	Santee Public Schools	Dr. Bob Uhing, ESU #1	Co-facilitation of school improvement meeting and staff development training for district staff based off of created action plans.	1	6.5	District provided agenda
9/22/14	7:00 - 8:15 pm	Pender Public Schools	Dr. Bob Uhing, ESU #1	Attendance at Pender Schools PTO developmental/organization meeting.	4	1.25	Beginning organization meeting. Elected Co-Chair of Pender PTO.
9/23/14	1:00 - 1:30 pm	Niobrara Public Schools	Angie Gunether	Discussion of PIP, ISLLC Self-Assessment, and vision for learning experiences.	1	0.5	PIP, ISLLC Self-Assessment, & Handbook
9/23/14	4:00 PM	Niobrara Public Schools	Margaret Sandoz	Administrative discussion relating to school finance.	3	0.5	Discussion Questions
9/24/14	Ongoing throughout 2014-15 with 4 ESU #1 Schools	Laurel Concord Coleridge Public Schools	Dr. Bob Uhing, ESU #1	Adolescent Literacy Learning Project. Classroom Learning Walks	2	3	Classroom Visit Schedule/Discussion Questions
9/26/14	10:00am - 12:10 pm	NATS	Dr. Bob Uhing, ESU #1	Presentation of elementary standards-based labs at state science conference.	2	2	Presentation Materials

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9/29/14	Conference 9:00 am - 3:30 pm (Presentation is 1 hr)	NATM	Dr. Bob Uhing, ESU #1	Presentation of technology tools for the elementary math classroom at a statewide math conference.	2	1	Presentation Materials
10/6/14	9:00 am - 3:00 pm	ESU #1 Native American Schools	Dr. Bob Uhing, ESU #1	Co-facilitation, planning, and program support of Native American Symposium focusing on assessment and data	6	7	NA Symposium Agenda/Presentation
10/15/14	4:00 - 5:00 pm	Niobrara Public Schools	Angie Gunether	Discussion related to Vision/Leadership, Admin. Log, and Curriculum	3	1	Discussion Questions
10/15/14	7:30 - 9:00 pm	Pender Public Schools	Dr. Bob Uhing, ESU #1	PTO Organizational Meeting, By-Laws, Procedures, 1st parent meeting set up.	4	1.5	Meeting Agenda/Minutes
10/17/14	1:00 - 2:30 pm	Windsor Public Schools	Dr. Bob Uhing, ESU #1	Facilitation of Assessment and Instructional Strategies relating to NeSA & C4L.	2	1.5	Presentation & Created Teacher Resource
10/20/14	11:00 am - 12:30 pm	Winnipeg Public Schools	Dr. Bob Uhing, ESU #1	Facilitation of Assessment and Instructional Strategies relating to NeSA & C4L.	2	1.5	Presentation & Created Teacher Resource
10/23/14 & 10/24/14	8:30 am - 3:30 pm	NDE - Norfolk, NE	Dr. Bob Uhing, ESU #1	Advanced Accreditation Workshop and Training - Will lead an External Visit team in Spring of 2015	5	7	Conference Agenda
10/29/14	9:00 am - 3:00 pm	ESU #1 Schools	Dr. Bob Uhing, ESU #1	Facilitation of primary math and science instructional strategies for teachers in grades PK - 2nd based upon collected needs assessment.	2	7	Training Agenda/Presentation
10/29/14	7:00 - 8:30 pm	Pender Public Schools	Dr. Bob Uhing, ESU #1	1st PTO Parent Meeting. Facilitation of Meeting	4	1.5	Meeting Agenda/Minutes
Aug. 2013 - Dec. 2013	Previously Completed	CSC EDAD 629	Dr. Linda Brown	CSC EDAD 629 Instructional Leadership Practicum Hours	2	16.5	EDAD 629 Anthology
Jan. 2014 - May 2014	Previously Completed	CSC EDAD 633	Dr. Linda Brown	CSC EDAD 633 Instructional Leadership Practicum Hours	2	13	EDAD 633 Anthology
Denotes reflections submitted.		Total Accumulated Hours				149.25	of 250 total hours